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NIC 02973-86
23 June 1986

MEMORANDUM TO: D/Exec Staff
All NIOs
NIC/AG
SRP

FROM: Graham E. Fuller
Acting Chairman, National Intelligence Council

SUBJECT: Handling of SRP Comments on NIC Work

1. In order to implement the DDCI's memorandum (attached) on the handling of SRP comments on NIC work, the following will represent our new procedures:

- Each NIO will forward to the SRP a copy of the proposed TOR or draft Estimate for SRP comments.
- The SRP will address their comments separately to the DCI and to the NIO.
- The Executive Secretary will hold the SRP memorandum for the Director pending response from the NIC.
- Upon receipt of SRP comments the NIO will decide how he wishes to incorporate those suggestions, i.e., what portions he accepts and what portions, if any, he disagrees with.
- The NIO will draft a memorandum to the Director explaining how they have handled the SRP comments, specifically what changes or additions have been introduced, etc.
- The NIO will send up to the Director and to the SRP a package which will include the SRP comments on the left, the NIO response on the right, and a copy of the revised draft. This version of the paper will be the first time the Director will see the paper and can judge the extent to which the SRP comments have been accommodated.

This Memo is Classified
SECRET in its entirety.

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- The SRP may on occasion request that a copy of the first draft, i.e. the copy upon which they based their comment, be also included for the Director. Upon such specific SRP request, the first draft should be placed under the SRP comments on the left side of the package and should be clearly marked as the original draft.
- The Executive Secretary will attach the original SRP memorandum to the Director to the package.

2. This procedure should save the Director some time in allowing him to review an improved version of the paper rather than having to view it twice--before and after SRP comments. It will also avoid past problems of the Director receiving the wrong copy of the draft and drawing erroneous conclusions.

Graham E. Fuller

Attachment:
DDCI Memo

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